

**OVERVIEW:** Wildish Construction Co. is a division of the Wildish Group of Companies headquartered in Eugene, OR. Wildish has been a trusted and reputable name in the community since being founded in 1935. Wildish Construction Co. operates out of our fixed plant facilities located in Eugene OR. We perform heavy civil projects both large and small, specializing in excavation, grading, aggregates, underground, asphalt, and concrete.

**TITLE:** **Concrete Superintendent, Wildish Construction Co.**

**REPORTS TO:** General Superintendent, Construction Manager, and General Manager

**PRIMARY FUNCTION:** Coordination & management of concrete personnel, equipment, materials, and other resources to efficiently and safely complete Wildish Construction Co. projects.

**Duties:**

- Manage Concrete Foremen and hourly Cement Mason workforce to assure crews perform work necessary to meet Project Schedules, Budgets, Plans, & Specifications.
- Daily monitoring of project resources and productivity to maximize efficiency and minimize waste.
- Allocate resources including labor, equipment, trucking, and crews to appropriate projects.
- Provide weekly look ahead schedule to General Superintendent for upcoming workweek.
- Produce and maintain longer term Master Concrete Schedule to assist in planning work and workload.
- Participate in monthly Safety Committee meetings in conjunction with the Project Managers & Site Supervisors. Maintain direct line of communication with the company Safety Manager to help promote and monitor project safety.
- Direct supervision of Concrete Foremen, including accountability, daily production, efficient use of resources, and cost versus budget reviews. Review concrete timecards daily.
- Actively mentor Concrete Foreman, Cement Masons, and upcoming Lead People to promote their further development, knowledge, and growth. Supervise, train, discipline, coach, and effectively manage concrete field personnel.
- Maintain close contact with Project Managers to coordinate projects and assure successful completion of all concrete work.
- Provide technical knowledge, insight, constructability reviews, crew size and production analysis to Estimators/Project Managers during bidding process.
- Attend pre-bid & pre-construction meetings, weekly schedule meetings and project planning sessions.
- Coordinate, purchase, and manage materials for concrete construction activities.
- Responsible for quality, production, and safety of concrete crews.

**Skills:**

- Excellent communication.
- Strong leadership.
- Strong decision-making and problem solving.
- Experience coordinating, managing, & motivating a labor force.
- Excellent time management and organizational skills.
- Functions effectively as part of a team.
- Adaptable to new technologies and change.
- Experienced at reading & understanding project documents including plans, Special Specifications, Standard Specifications, subcontracts, and purchase orders.